



LAS VEGAS CRIME FREE MULTI-HOUSING PROGRAM INSPECTION REPORT



The findings of this survey are *NOT* guaranteed to make your property “crime proof.” They will, however, reduce the probability of criminal and nuisance activities, if properly applied and maintained. *Items of the survey with asterisk next to them are minimum requirements for the completion of Phase Two of the program. Non-mandatory items not checked were either N/A (not applicable) or N/O (not observed).*

APARTMENT COMPLEX NAME: _____

APARTMENT COMPLEX ADDRESS: _____

PHONE NUMBER: _____ FAX NUMBER: _____

APARTMENT E-MAIL ADDRESS: _____

CONTACT PERSON: _____ NUMBER OF UNITS: _____

OWNER/MANAGEMENT COMPANY: _____ CC: _____

INITIAL INSPECTION DATE: _____ RE-INSPECTION REQUIRED: YES: ____ NO: ____

LIGHTING INSPECTION DATE: _____ RE-INSPECTION REQUIRED: YES: ____ NO: ____

DATE PASSED INSPECTION: _____ PHASE II CERTIFICATE AWARDED: _____

CRIME PREVENTION SPECIALIST INSPECTING: _____

ITEMS	Y	N	OBSERVATIONS	DATE PASSED
GROUND/WALKWAYS/LIGHTING (lighting is considered adequate if an average person can see another person on or around a walkway, or would be able to read newspaper headline without additional lighting.)				
1.* Lighting in parking lots				
2. * Lighting at covered parking areas				
3* Lighting along walks and paths				
4.* Lighting in and around mail pickup/delivery areas				
5. * Lighting around dumpster areas				
6.* Lighting at recreation and pool areas				
7.* Lighting at all entry/exit areas				
8. * Shrubs trimmed / thinned to prevent concealment, not obstructing walkways.				
9.* Trees along walks trimmed to minimum 7 foot height and not obstructing walkways.				
10.* Mail and common areas clean and clear of debris				

ITEMS	Y	N	OBSERVATIONS	DATE PASSED
11.* Removal of all graffiti				
12.* Traffic and parking control signs present and in good condition (if needed)				
BUILDING EXTERIOR				
1.* Street address properly posted				
2.* Grounds map displayed (when required)				
3.* All building numbers posted and visible				
4.* All apartment numbers posted and visible				
5.* Landscaping trimmed to take away concealment				
6.* Stairwells and hallways properly illuminated in/around units.				
7* Lighting around buildings unobstructed				
INDIVIDUAL UNITS	NUMBER OF UNIT INSPECTED _____ (Unit inspected should represent all units on property.)			
1.* Lighting at entrance/exit areas				
2.* Lighting fixtures secure and in good working order				
3.* Exterior doors made of solid wood or metal plated				
4.* Deadbolt locks with 1" throw properly installed				
5.* Strike plates installed with 2½" --3" screws				
6.* Eye viewers of 180° or better properly installed				
7.* Secondary locking devices available for sliding windows and doors				
8* Landscaping—not obstructing entrance, patios, stairways. Trimmed below window height.				
OFFICE PRACTICES (ITEMS MARKED WITH * ASTERISK ARE MANDATORY)				
ITEMS	Y	N	N/A	COMMENTS
1. CFMH Program certificates posted in view				
2.* Using the Crime Free Addendum				
3. Screening criteria posted.				
4. Issuing Resident's Handbook (Rules & Regulations)				
5.* Doing background checks				

ITEMS	Y	N	N/A	COMMENTS
6. Copy of valid photo ID on file.				
7 * Participating in IDL Program				
8. Evictions (recommended in program)				
9. Key control—all master key are accountable, locks are changed upon change of tenant				
BUILDINGS / UNITS <i>(The following are NOT mandatory for completion of the program, but are recommended).</i>				
1. Alarm systems operational/Tenants trained in use.				
2. Porches and/or balconies clean and in good condition.				
3. Screens, present and in good condition.				
4. Bar B-Q Grills properly stored.				
5. Smoke detectors installed and operational				
6. Fire lanes/curbs properly painted and marked.				
7. Fire exit signs securely mounted, illuminated and in good condition.				
8. Fire exit paths and walkways clearly marked and free of obstructions.				
9. In public areas, fire exit doors open with path of travel.				
PUBLIC/RECREATIONAL AREAS				
1. All un-registered and abandoned vehicles towed				
2. Speed bumps painted and in good condition				
3. Onsite security. Hours/company.				
4. Security gates at entry points to property				
5. Access control onto the property				
6. All signs securely mounted and in good condition				
7. Building numbers posted on more than one side.				
8. Roof top numbers properly posted				
9. Laundry rooms have good natural surveillance				
10. Adequate locking devices on laundry rooms with doors.				
11. Tot Lots have fencing for security purposes				

ITEMS	Y	N	N/A	COMMENTS
12. Playground area properly graded with smooth surface and free of debris				
13. Swings, slides, etc. securely anchored				
14. Playground equipment free of rust, sharp edges, and protrusions				
15. Cleanliness of recreation area(s)				
16. Recreation seating/watch area available				
17. Pool gates open outward and equipped with self closing, self locking devises				
18. Pool fences are prescribed height and in good condition				
19. Pool safety equipment present and in good condition				
20. Pool ladders secure				
21. Pool depth marked				
22. Pool furniture in good condition and in safe locations				
23. Telephone with 9-1-1 access in all recreation areas				
24. Necessary lighting present in recreational areas when in use				
25. Rules and regulations posted, enforced, and in good condition in all recreation areas				
26. Doors, hinges and locks securely mounted and fully operational				
27. Sidewalks level and smooth				
28. Non-skid surface on stair treads				
29. Walks and stairs free of debris and clean				
30. Handrails in good condition and secured where required				
31. All areas free from exposed wiring				
32. Adequate trash receptacles, trash area clean and free of debris				
33. Additional areas of concern or comments:				