

Detention Services Division

Las Vegas Metropolitan Police Department

Joseph Lombardo, Sheriff

2017 Annual Report



Clark County Detention Center

330 S. Casino Center Blvd.

Las Vegas, Nevada 89101

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MESSAGE FROM DEPUTY CHIEF RICH SUEY

For the Clark County Detention Center (CCDC), 2017 has been a year of great accomplishments and progress. In December, we completed our five year, \$149 million North Tower Renovation Project, two months ahead of schedule and on budget. Clark County Management, Clark County Real Property Management and Sletten Construction have been great partners during this massive undertaking. This project was divided into six different phases, all with unique challenges as we continued normal operations and maintained approximately 1,100 inmates and 130 employees under the roof at any given time throughout the project. So much of the success for this project can be attributed to the professionalism of our staff, who endured the effects of a full construction renovation and the issues of continual inmate displacement. Though it was a trying time for our organization, we were able to add 136 additional beds to the project and we received an updated facility, which should effectively serve our community for the next 30 years.

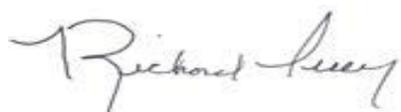
In our efforts to provide additional alternatives to incarceration for our criminal justice system, we restructured our entire electronic monitoring program to focus on pre-trial detainees, which allows our judges to consider 3 different levels of electronic monitoring. To ensure we had more efficient turnaround, our systems checks and placement processes were moved from our commissioned staff and reassigned to our Records Bureau. This new structure was initiated in September of 2017, when our caseload was at 298, by December, our caseload had exceeded 500.

To create more efficiencies within the Clark County Criminal Justice System, the LVMPD took the lead in establishing a Criminal Justice Coordination Council (CJCC) with the assistance of the Office of Justice Programs (OJP). Our members include the Justice and District Court Chief Judges, LVMPD, County Management, City Management, Justice Court Administration, Municipal Court Administration, Parole and Probation, Pre-Trial Services, Nevada Department of Corrections, Public Defenders Office, District Attorney's Office, Chairman of the Private Attorney Association and citizens from our community. Through the efforts of DSD Records Bureau Director McMahill and our criminal justice partners, we have worked with the Justice Courts to establish an initial appearance process that will expedite court appearances, custody status determinations, and bail for new arrestees.

As a result of the initial appearance plan being submitted, we were awarded a grant from the McArthur Foundation, which allowed us to build a HD video/audio system within our booking area so offenders could receive their initial appearance before a judge without being transported to the court house. The goal of our Initial Appearance Court is to provide a more efficient court system for our citizens, so we ensure we're keeping the right people in custody and getting those who are not a threat to the community out of custody. Another goal is to hopefully reduce our recidivism and overall jail population. Our Initial Appearance Court is scheduled to go live on January 8, 2018.

This year we also focused on improving our core operations by establishing a video remote auditing process. Our staff established core correctional functions which our platoon lieutenants audit every month for their assigned staff. The functions include, but are not limited to; inmate count, medication pass, razor pass, linen exchange, visual inspections, physical inspections, searches and feeding. The focus is to provide feedback to our employees to ensure our standard operating procedures are being adhered to. To date, the feedback has been very beneficial in ensuring our staff stay on point to help fight the enemy of corrections which is complacency.

At the end of December, I ended my tenure as the DSD Deputy Chief through retirement and I must say, it was a pleasure to serve and lead this great organization. Thank you to everyone who worked so hard to ensure our organization never stopped moving forward.



Deputy Chief Richard Suey

DETENTION SERVICES DIVISION OPERATING BUDGET

The annual operating budget for the Detention Services Division is apportioned into the six bureaus that make up the division, each with varying levels and areas of responsibility that directly impact the day-to-day operations of the division.

The chart below shows the breakdown of each bureau with their respective operating budgets for fiscal years 2017 and 2018.

DETENTION SERVICES DIVISION OPERATING BUDGET BY BUREAUS

Budget	FY 2017	FY 2018	# Change	% Change
OODC	\$ 2,334,217	\$ 2,965,673	\$ 631,456	27%
North Tower ¹	\$ 68,497,346	\$ 71,731,476	\$ 3,234,130	4.7%
South Tower ²	\$ 56,034,387	\$ 61,465,809	\$ 5,431,442	9.7%
Central Booking ³	\$ 28,764,387	\$ 28,036,260	\$ (728,127)	-2.5%
Staff Operations ⁴	\$ 35,516,088	\$ 33,535,918	\$ (1,980,170)	-5.6%
Civil/Constable ⁵	\$ 12,830,281	\$ 10,028,333	\$ (2,801,948)	-21.8%
Records ⁶	\$ 12,609,390	\$ 13,416,826	\$ 807,436	6.4%
Totals:	\$ 214,585,996	\$ 221,180,295	\$ 13,745,208	3.1%

DETENTION SERVICES DIVISION SALARIES, WAGES, EMPLOYEE BENEFITS, SERVICES AND SUPPLIES, AND CAPITAL OUTLAY⁷

Budget	FY 2017	FY 2018 ⁸	# Change	% Change
Salaries/Wages	\$ 109,401,359	\$ 116,050,897	\$ 6,649,538	6.1%
Employee Benefits	\$ 51,719,145	\$ 53,532,171	\$ 4,769,435	3.5%
Services/Supplies	\$ 57,676,160	\$ 57,382,346	\$ (293,814)	-.5%
Capital Outlay ⁹	\$ 5,965,000	\$ 1,879,485	\$ (4,085,515)	-68.5%
Totals:	\$ 224,761,664	\$ 228,884,899	\$ 4,123,235	1.8%

¹ Includes Food Service Contract, Laundry, Library Contract and the NVC.

² Includes Medical.

³ Includes Immigration and Customs Enforcement, Laughlin and Special Emergency Response Team.

⁴ Alternatives to Incarceration, Business Office, Field Services, General Maintenance, Information Technologies, Policy & Procedures, Religious Coordinator, Training and Warehouse.

⁵ Includes Sheriff's Civil, Classification, Constable, Contract Beds, Gangs and Inmate Programs.

⁶ Includes Court Services and Records Support.

⁷ This includes County Finance, Housekeeping and Facilities.

⁸ Anticipated Cost of Living Adjustment, uniform allowance and health insurance increases.

⁹ This includes ticket items typically over \$5,000 and may include vehicle replacements, recreation yard cameras, vehicles for House Arrest, etc.

NORTH TOWER BUREAU

The North Tower Bureau manages two large jail facilities, the North Tower and the North Valley Complex, with a total inmate bed count of 2,672 as of the completion of the renovation project in December 2017. Both facilities hold pre-trial and sentenced inmates that range from minimum to maximum custody. There are specialty modules for inmates with medical, mental health, protective custody, disciplinary, and other special housing and programming needs. The North Tower originally opened in 1984 and was an all single room facility built to house 852 inmates. The capacity following the renovation project is 1,592 beds. The North Valley Complex, which was built in 2009, has an additional 1,080 beds.

The North Tower Bureau also provides oversight of all control rooms, food services, laundry operations, and law library services for the Detention Services Division. In order to provide effective and efficient services at both facilities, there are approximately 300 commissioned and 35 civilian staff members currently assigned to the bureau.

NORTH TOWER RENOVATION PROJECT COMPLETION

The North Tower has been undergoing a multi-million dollar renovation over the past several years. The facility had originally been constructed in the early 1980's and many systems were failing, to include mechanical, electrical, plumbing, and architectural. In order to bring the building up to current code and ensure a safe and secure environment for all staff and minimum through maximum custody inmates, one quarter of the facility had to be taken out of service at a time. This posed many challenges as three quarters of the building remained occupied by staff and inmates during construction activities.

Thanks to the hard work of many assigned to the Projects Team, the major portions of the renovation project were completed in December of 2017. Over the course of over five years, there were no significant security breakdowns, which allowed this renovation to be completed without any impacts to public safety.

As a result of the renovation, several improvements were included to increase the safety and security of staff and inmates within the North Tower. New mechanical, plumbing and electrical infrastructure was installed and the entire facility was repainted. New cell doors were hung, surveillance cameras were upgraded officer work stations were relocated into the modules, on order to provide constant direct supervision of inmates. Over 100 new beds were added to relieve overcrowding and the door control system was upgraded to ensure the facility is more secure than ever.

CONTROL ROOM OPERATIONS

Control Room Operators (CRO) are responsible for controlling the movement of staff and inmates throughout both the Clark County Detention Center and the North Tower Complex. This is done through observation using closed circuit cameras in conjunction with monitoring all radio communications and dispatching appropriate personnel. CRO's monitor the PREA and Suicide Hotlines, the Fire Alarm system, and the facility water management system. CRO's are also responsible for ensuring that all doors and elevators within the building remain secure while verifying the identity of all individuals and vehicles entering and exiting the facility. The Control Rooms are the nerve center of detention operations and are critically important to the operation.

FOOD SERVICE OPERATIONS

The CCDC contracted with the Aramark Corporation to plan, prepare, and serve meals to approximately 4,100 inmates at two facilities. 12,300 accreditation-compliant nutritional meals are served daily.

In 2017, the total inmate meals increased due to fluctuations in the inmate population and full-scale operation of the North Valley Complex. Transport costs decreased significantly due to the acquisition of a vehicle for transportation of meals versus an annual cost of a lease. Sack lunch counts decreased considerably due to improved communication between the medical services section and food services department.

Meals Served	2017	2016	#Chg	%Chg
Inmate Meals	4,497,268	4,304,856	192,412	4.47
Staff Meals	78,682	80,664	1,982	2.45
Sack Lunches	11,592	18,887	7,295	38.62
Total	4,587,542	4,404,407	183,135	4.15

Meal Costs	2017	2016	#Chg	%Chg
Inmate Meals	\$1.00	\$0.97	\$0.02	2.06
Staff Meals	\$1.85	\$1.80	\$0.04	2.61
Sack Lunches	\$1.36	\$1.32	\$0.04	3.03
Transport	0	\$35,000	\$35,000	-100

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SOUTH TOWER BUREAU

The South Tower has a current capacity of 1,497 beds and houses inmates ranging in classification from minimum to maximum custody. The physical structure of the facility is primarily dorm-style housing, with some restrictive housing modules to manage those that require a more secure environment. The Direct Inmate Supervision (DIS) philosophy is utilized by correctional staff to manage the inmate population.

There are units specifically dedicated for medical observation, mental health, and protective custody needs. Discharge planning is offered and multiple group therapy sessions occur weekly. There is a specialized youthful offender module, with educational and behavioral programs geared toward their specific needs. All hospital housing and staffing operations are coordinated by the South Tower.

The bureau is also responsible for the administration of medical and mental health services, as well as the Clark County Detention Center's Internship Program and the Corrections Field Training and Evaluation Program (CFTEP). The original capacity was 1,357 beds

MEDICAL SERVICES

CCDC is accredited by the National Commission on Correctional Health Care (NCCHC) and is dedicated to providing the highest level of medical and mental health care possible. NaphCare, Inc. is the contracted vendor responsible for maintaining the health of detainees. There are over 140 medical professionals working at CCDC and NVC, including but not limited to physicians, physician's assistants, nurse practitioners, registered nurses, licensed practical nurses, emergency medical technicians and medical assistants. Some of the services provided to inmates include:

- Medical and mental health screenings
- Dental assessments and evaluations
- Sick call clinical visits
- Detox monitoring and treatment
- Infectious disease treatment
- On-site prenatal care
- On-site dialysis
- On-site chronic care visits

Medical personnel also coordinate required specialty visits and hospital care for those inmates that need emergency treatment or higher level interventions. University Medical Center is the primary hospital facility that provides off-site care however, our operation extends across the valley to a number of different hospitals and medical rehabilitation facilities.

MENTAL HEALTH SERVICES

A disproportionate number of inmates involved in the criminal justice system suffer from some form of mental illness. Custody and clinical staff work together daily to manage those inmates requiring mental health treatment and work diligently to build and maintain partnerships throughout the justice and social service communities in Southern Nevada. A continuity of care network has been built with Southern Nevada Adult Mental Health Services. Regular communication with them has improved care for inmates housed within CCDC and provided the opportunity for a warm handoff to additional mental health services upon release.

In addition, South Tower Bureau management staff and Naphcare, Inc. administration have been involved with the Lakes Crossing Task Force. This group includes representatives from the district attorneys' and public defenders' offices, and multiple state agencies with a goal of improving system level efficiency and effectiveness for inmates involved in competency court. Over the year, significant progress was made in this endeavor and an additional state mental health facility has been brought online, providing an additional 47 forensic hospital beds in Southern Nevada.

In 2017, our involvement in mental health was extended by participating in legislation concerning mental health in Clark County and appointment to the newly formed Southern Regional Behavioral Health Policy Board for the State of Nevada was accepted. Additionally, the Clark County Detention Center is committed to participating in the national Stepping Up! Initiative to bring awareness to mental illness in jails. Over 400 counties nationwide participate in this initiative to work with community partners and the local courts to reduce the number of mentally ill arrestees being held in custody by offering programs, services, and resources to prevent recidivism.

DISCHARGE PLANNING, PROJECTS AND RE-ENTRY INITIATIVES

CCDC, through its relationship with NaphCare, Inc., employs a full-time discharge planner. This person works diligently with the inmate population to identify those with a release date and provide them with appropriate resources prior to their return to the community. As part of the discharge planning process, the discharge planner will arrange for medications or prescriptions for inmates being released to treatment programs. The discharge planner also provides in-custody inmates with important information, to include: housing availability, food options, employment, substance abuse treatment and mental health resources.

In collaboration with the Clark County Specialty Courts, a new program was implemented that aimed at reducing the crisis of opiate addiction in the community. With court approval and inmate consent, medical providers at CCDC administer prescription medication just prior to release that is designed to block the effect of opiates for an extended period. Upon release, the individual is monitored by the courts and directed into further treatment and counseling. While this program is very new, preliminary results suggest that the use of this drug in combination with follow-up by the courts may result in a lower incidence of relapse into opiate abuse and recidivism. In 2017 over 60 referrals to the program were received by the court and 38 were provided Medication Assisted Treatment (MAT) prior to release.

YOUTHFUL OFFENDERS

The South Tower Bureau provides a specialized housing unit for youthful offenders who have been certified and charged as adults by the local courts. This unit provides sight and sound separation from the adult inmate population and allows officers to focus their time and attention on the special needs of this population. Juveniles attend mandatory high school education classes and are offered numerous programs, in order to provide them pro-social skills. Physical education classes are conducted and group therapy sessions occur each week in the Youthful Offender module. All formal schooling is provided by certified teachers from the Clark County School District and several inmates have graduated with a high school diploma while incarcerated in CCDC. In 2017, the Clark County School District at CCDC had 173 students participating in high school education classes. Four students earned their high school diplomas at graduation ceremonies within the jail.

CCDC INTERNSHIP PROGRAM

Through collaboration with the University of Nevada, Las Vegas, we have had several interns explore the entire operation of the CCDC and provide clerical assistance, where needed. The interns have assisted with the organization of paperwork and filing for incarcerated veterans, created a webpage for a kiosk information system, assisted with application of home monitoring devices and aided in other paperwork related tasks. This program has built bridges with the local university system and even provided an avenue for recruiting future civilian and commissioned employees of LVMPD.

CORRECTIONS FIELD TRAINING AND EVALUATION PROGRAM (CFTEP)

This program is a successful model as a field-training program for corrections nationwide. The program is currently staffed with one captain, five lieutenants, ten sergeants, and approximately 97 certified field training officers. Since being assigned to the South Tower Bureau, the CFTEP Program has expanded dramatically as the department continues to grow. Our program has partnered with the National Association of Field Training Officers to provide advanced training, as well as initial certification classes. This collaboration has allowed CCDC to host several agencies from the western United States and provided a substantial cost savings to the department. The CFTEP Program also conducts mentoring and training for newly promoted supervisors and coordinates reorientation training for those staff members who have been off of active duty for an extended period.

CENTRAL BOOKING BUREAU

The Central Booking Bureau (CBB) operates with commissioned and civilian staff and is responsible for booking and releasing of arrestees within Clark County. Central Booking services approximately 52 different federal, state, and local agencies. In addition to processing over 60,000 arrestees per year, the bureau also is responsible for the safeguarding of property and money of arrestees, inmate visitation and the Tucker Holding Facility in Laughlin. The Bureau Commander also oversees the facility's Special Emergency Response Team and the Jail-Based 287(g) Program.

INMATE VISITATION

Inmate visits in 2017 totaled 94,832 to include:

- Social Video Visitation 58,026
- Official Video Visitation 16,712
- Official Contact Visits 20,094

Social video visits consists of family, friends, and religious representatives, etc. Official visits (video or contact) are comprised of attorneys, investigators, medical personnel, parole and probation officers, and other law enforcement agencies, etc.

TUCKER HOLDING FACILITY

The Tucker Holding Facility (THF) is a booking and holding facility that can hold up to 30 inmates per day and is operated by the LVMPD in Laughlin, NV. It is designed, staffed and used for the temporary housing of adult persons charged with a criminal offense prior to trial or sentencing and for the temporary housing of such persons for up to 72 hours. THF averages approximately 64 bookings per month.

STAFF ADMINISTRATION OPERATIONS BUREAU

ALTERNATIVES TO INCARCERATION PROGRAMS

ELECTRONIC MONITORING PROGRAM

The Electronic Monitoring Program provides a housing alternative for qualified sentenced inmates and clients referred by the courts. The program allows qualified inmates to be incarcerated in their home or other approved residence, under electronic supervision, in lieu of incarceration at CCDC. The Electronic Monitoring Program count in January 2017 was 360. It reached a count of 400 for the first time in October 2017.

By December 2017, the Electronic Monitoring Program count had risen to over 500. As of December 31, 2017, there were a total of 2,140 offenders activated on the Electronic Monitoring Program. On average, 178 offenders were activated per month, a 12% increase from 2016's average of 156 per month.

RESOURCE AND RE-ENTRY PROGRAM

The Resource and Re-entry Program was established in late 2012 and has one corrections officer assigned to the unit. The mission and goals of this program are to reduce recidivism through collaboration with community based programs and to offer effective alternatives to incarceration, with an emphasis on community corrections, vocational programs, and treatment and support services.

Some highlights of these efforts are as follows:

- The Hope for Prisoners Prerelease Program received funding from *Workforce Connections* to provide employment and life skills training, along with transitional services. In collaboration with *Hospitality International Training* and other community partners, inmates participated in prerelease vocational skills training. This is the first time such programs have been offered at DSD.
 - 117 inmates participated in prerelease vocational training
 - Warehouse – 28
 - Culinary Arts – 71
 - CDL – 4
 - Facility Maintenance – 14
- Veteran's Administration Representatives interviewed 45 veteran inmates for housing and supportive services.
- Through collaboration with the Social Security Administration, 104 replacement Social Security cards were received for inmates participating in Hope for Prisoners training.
- With the passing of Legislative Bill SB 268, inmates in local jails were provided the ability to receive replacement ID cards from the Nevada Department of Motor Vehicles free of charge.

In 2017, Clark County assisted the CCDC in the Request for Proposal process to hire an agency for Re-entry Services. At this writing, negotiations are taking place to finalize this hiring.

INMATE PROGRAMS

Two corrections officers are utilized to oversee this section and report to the SAOB Administrative Lieutenant. DSD offered 21 different programs in 2017 with a goal toward reintegration into the community. In 2017, a total of 18,565 inmates signed up for 1,448 classes with an attendance rate of 75%. Inmates are transported to these classes within the facilities. Inmate education programs offered by CCDC include:

Adult Education	Alcoholics Anonymous
Anger Management	Biblical Influences
Buddhist Class	Celebrate Recovery
Chemical Dependency	Circle of Hope
Civil Forms	Coping with Post Traumatic Stress Syndrome
The Embracing Project	Intro to Islam
Life Skills	Marriage & Family Relationships
Narcotics Anonymous	Nutrition
Parenting	Parenting and Leadership
Substance Abuse	Successful Release
Larson Computer Skills Training	

In early 2017, inmate programs will expanded its current programming to offer correspondence courses for the inmate population. This allowed us to enhance and expand programming to all inmates in the facility, regardless of housing status, and most importantly, these changes will not require all inmates to be physically transported to classes.

CCDC also serves as an alternative campus for the Clark County School District (CCSD) Central Services. A total of 123 inmates were enrolled in high school during the 2016-17 school year. Inmates under the age of 18 are required to be enrolled in, and attend, high school. Inmates, who are 18 to 21 years of age, are entitled to attend high school. High school students attend school as outlined in the CCSD school year schedule. Inmate Programs officers act as the liaison to CCSD professional staff assigned to the classrooms at the facility.

ACADEMY and IN-SERVICE TRAINING

DSD administers an academy certified by the Nevada Commission on Peace Officers and Standards of Training (POST) for newly hired corrections recruits. The recruits are supervised during their training by four training and counseling corrections officers and one corrections sergeant. The academy consists of a rigorous course involving classroom training, physical training, and firearms training. In 2017, two academies graduated a total of 77 new corrections officers.

Nevada POST has a mandatory annual training requirement of 24 hours of training for commissioned peace officers to maintain their POST certification. In addition to the POST requirements, corrections personnel are required to complete 16 additional training hours in order for the facility to maintain its ACA accreditation.

<u>Commissioned</u>
POST 24 hours
ACA 16 hours

<u>Civilian</u>
ACA 16 hours

FIELD SERVICES SECTION

Officers and supervisors assigned to the Field Services Section (FSS) are responsible for the transportation and security of inmates taken outside the confines of the CCDC and NVC. This includes movement to district and justice courts throughout Clark County and transports to medical facilities, polygraphs, psychiatric evaluations and court-ordered civil commitments.

In 2017, FSS completed 165,598 transports, 10.4% (15,611) more transports than 2016.

POLICY AND PROCEDURES

The Policies and Procedures Section is responsible for maintaining the facility's ACA accreditation standards. The section is responsible for conducting routine facility inspections to determine adherence to standards, updating division policies in compliance with local, state, and federal accreditation laws and standards, assisting the LVMPD's Quality Assurance Programs and Accreditation Section with documentation required for the Commission on Accreditation for Law Enforcement Agencies, Inc. standards and assisting NaphCare, Inc., with documentation needed for the NCCHC standards.

The section also responds to various requests for information, including surveys, as required by the United States Department of Justice, Bureau of Justice Statistics, Prison Rape Elimination Act (PREA), the American Jail Association, the ACA and the United States Census Bureau.

The Prison Rape Elimination Act of 2003 is designed to prevent, detect and respond to sexual abuse in confinement facilities. In compliance with PREA standards, CCDC documented a total of 69 allegations for 2016.

AMERICAN CORRECTIONAL ASSOCIATION ACCREDITATION (ACA)

On October 31, 2016, an ACA Audit was conducted in CCDC which resulted in a 99.67% for non-mandatory standards and 100% on mandatory standards. The score of 99.67% was the highest score awarded to CCDC since its initial accreditation in 1998. CCDC will be up for re-accreditation in 2019.

NATIONAL COMMISSION ON CORRECTIONAL HEALTH CARE (NCCHC)

CCDC is also accredited by the NCCHC. CCDC first achieved this accreditation in 1993 and continues to maintain this accreditation. The next re-accreditation process will occur in September 2018.

RELIGIOUS SERVICES

The Chaplain's Office supports religious programming utilizing 629 approved volunteers and providing the location for religious services and programs. There are 54 evening and weekend services and religious programs available to the inmates.

CIVIL/CONSTABLE BUREAU

The Civil/Constable Bureau maintains its office at 301 East Clark Avenue, directly across from the Regional Justice Center. The Clark County Sheriff's Civil Process Section and the Office of the Ex-Officio Constable both operate at that location, as well as the Civil Constable Bureau Administration. The bureau marked its first anniversary in the office location on December 12th, 2017. The move to the location has resulted in greater efficiency for its operations, as well as its customers.

The Civil/Constable Bureau is also responsible for two sections within the Clark County Detention Center. The first is the Classification Section, which is responsible for housing management, inmate disciplinary procedures, managing the good and work time earned by inmates sentenced to the Clark County Detention Center, and special housing requirements for inmates not housed in general population. Classification works closely with the contract medical provider, Naphcare, as well. The second section is the Gang and Special Investigation Unit, or GSIU. GSIU detectives work closely with their patrol counterparts to address the Sheriff's goal of reducing violent crime in the community.

SHERIFF'S CIVIL PROCESS SECTION

The Clark County Sheriff's Civil Process Section has an authorized staffing of eleven Deputy Sheriffs, one Senior Deputy Sheriff, one Legal Office Services Supervisor, one Legal Office Specialist and four Legal Office Assistants. All Deputy Sheriffs are commissioned Nevada peace officers. The section is managed by LVMPD's Detention Services Division under an inter-local agreement between the LVMPD and Clark County and is currently overseen by the LVMPD Corrections Captain assigned to the Civil Constable Bureau.

The section has the responsibility for the service of civil processes, as statutorily mandated of the Sheriff, and is also responsible for the receipt, processing, and service of all protection orders related to domestic violence, stalking and harassment. The Sheriff's Civil Process Section deputies serve and execute processes throughout the entire jurisdiction of Clark County.

OFFICE OF THE EX-OFFICIO CONSTABLE – LAS VEGAS TOWNSHIP

On January 5, 2015, Sheriff Lombardo became the Ex-Officio Constable for the Las Vegas Township, assuming responsibility for the former Las Vegas Township Constable. As part of a Memorandum of Understanding between the Clark County Sheriff and Clark County, Nevada, the Sheriff established a new bureau of the Las Vegas Metropolitan Police Department to oversee the handling of the duties of the former office. The office remains under the Civil Constable Bureau.

The Office of the Ex-Officio Constable is staffed with eighteen total Deputy Constables, three Senior Deputy Constables, one Process Server, one Office Services Manager, eight Legal Office Assistants and four part-time employees. The office is responsible for all civil processes, with the majority of the cases being Eviction Orders and related processes (60%) and Writs of Execution/Garnishment (25%). The remainder of the cases are related to various civil actions for local and out of state cases. The office is responsible for the service and/or execution of the aforementioned civil processes in all unincorporated Clark County areas and within the City of Las Vegas. The office is also responsible for handling abandoned or nuisance vehicles parked or stored in violation of Nevada Revised Statute, Clark County Ordinance or Las Vegas Municipal Code.

DSD CLASSIFICATION SECTION

The DSD Classification Section is staffed with three Sergeants, 22 Corrections Officers, one Senior Law Enforcement Support Technician and one Law Enforcement Support Technician. The Classification Section is responsible for interviewing and classifying all inmates booked into the Clark County Detention Center and managing the inmate population and housing within the CCDC and North Valley Complex. This section also oversees and administers the Conduct Adjustment Board, which is responsible for inmate discipline, managing and administering the Sentenced Inmate Worker Program, works closely with the DSD Gangs Special Investigations Unit and NaphCare, Inc. and acts as a liaison for the line staff working within the housing areas of the CCDC.

A newly designed classification system was introduced in 2017 to enhance objectivity when making classification decisions and to establish methods of re-classification of offenders housed in the Clark County Detention Center for more than sixty days. The new system has proven itself to enhance the management of the inmate population and housing plan for all facilities.

DSD GANGS SPECIAL INVESTIGATIONS UNIT

The DSD Gangs Special Investigation Unit is staffed with one Corrections Sergeant and five Corrections Officer Detectives. The unit's primary goal is to ensure the safety and security of the facility and to assist with the management of the gang population in the facility. The unit has the responsibility of conducting criminal investigations within the facility involving inmates, acting as a liaison with all LVMPD Detectives to facilitate criminal investigations, interviews, information sharing and working with the Classification Section in making housing decisions.

The section is also involved in teaching several in-service classes related to gang management, investigations, crime scene preservation and interview techniques. The section works with all local, state, and federal partners to ensure information is shared, disseminated, and/or acted upon in a timely manner.

DSD RECORDS BUREAU

The DSD Records Bureau is responsible for booking and releasing inmates, maintaining the jail management system, notifying criminal justice agencies of custody status, preparing and distributing court transport lists, coordinating transportation of Nevada fugitive bookings, ensuring data integrity, scanning and indexing of documents, entering, recalling and quashing warrants, accounting and billing for contracts, processing subpoenas, and disseminating information to the public and other criminal justice agencies, screen, process, and distribute arrest documents for timely court review, as well as district attorney case review and submittal. The bureau is responsible in effectively managing the jail population to prevent jail overcrowding, and identify challenges within the criminal justice system using evidence-based approaches to reduce the number of people going into or being detained at CCDC and NVC.

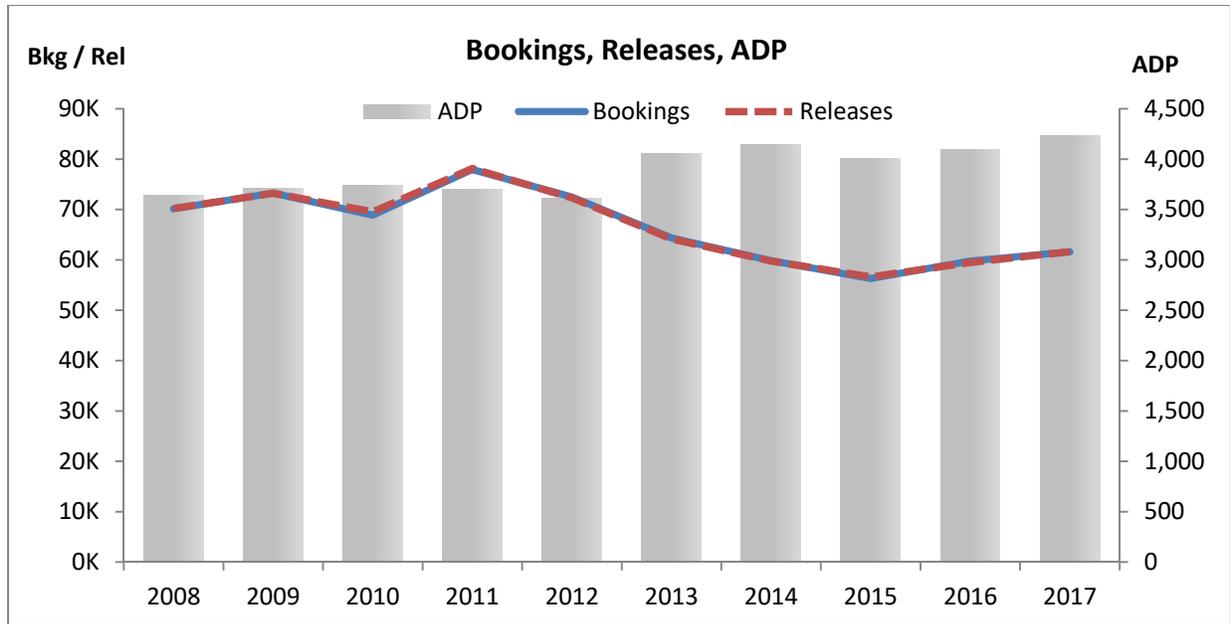
The Detention Transition Services Coordinator (DTSC) strategizes with management on matters related to the jail population and provides recommendations and/or solutions to current or future population challenges and manages the jail population to prevent jail overcrowding while identifying, prioritizing and categorizing population data to determine target areas or groups. The DTSC works with the courts and other criminal justice agencies, along with public and private entities, to facilitate the transfer of arrestees or detainees to other entities such as Parole & Probation, mental health facilities, etc.

The Records Manager performs a variety of complex administrative and managerial duties to ensure the efficient operation and maintenance of records, as well as manages the day-to-day operations of the Records Support Unit. This position is responsible for accurately, securely and effectively managing information received and produced by Records staff, as well as reviewing the division's standard operating procedures (SOPs) and making recommendations for updates as needed.

The Records Manager teaches a two (2) hour Inmate Records class to the corrections recruits during the Corrections Officer Academies; serves as the Custodian of Records and testifies in both Justice Court and District Court on behalf of DSD Records; serves as the bureau's point of contact to liaise with law enforcement agencies, the criminal justice community, and citizens who contact the detention center via the CCDC email group; Prepares and electronically submits the Bail Bond Report to bonding companies regarding defendants who they had previously bonded out of jail and is arrested on new category A and category B felony charges. This position serves as coordinator for the annual Laughlin River Run and New Year's Eve events, as well as special events. Additionally, the Records Manager serves as the bureau's Safety Liaison and provides support to the Director of Records, as necessary.

BOOKINGS, RELEASES, AVERAGE DAILY POPULATION (ADP), and AVERAGE LENGTH OF STAY (ALOS)

There were 61,599 bookings in 2017, which was 1,812 (3%) more than 2016. Bookings have decreased at an average annual rate of 1.43% per year or 12% since 2008. The average number of bookings per day increased from 163 in 2016 to 169 in 2017.



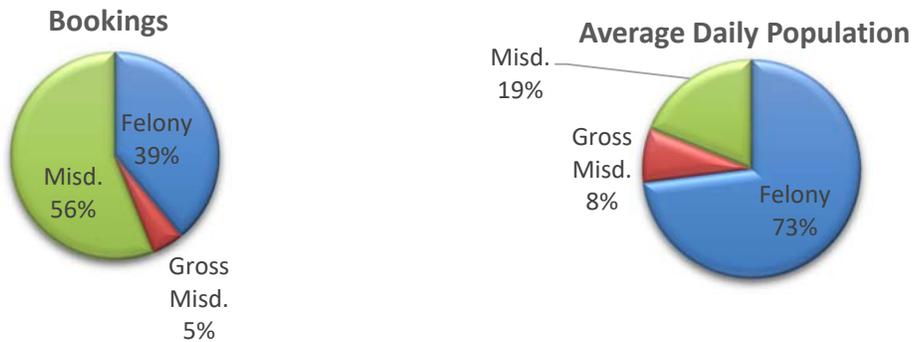
	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Bookings	70,123	73,264	68,883	77,936	72,482	64,341	59,834	56,299	59,787	61,599
Releases	70,220	73,238	69,557	78,176	72,306	64,149	59,762	56,643	59,481	61,622
ADP	3,646	3,712	3,742	3,705	3,611	4,054	4,149	4,007	4,097	4,237
ALOS	18.1	17.1	17.9	16.2	17.3	21.1	23.3	25.1	24.2	24.9

While the DSD Records Bureau maintains the official booking and releasing totals maintained by the division, ELITE is the offender management system. For analysis purposes, the remainder of this report will document ELITE information based on inmates with related charge information. These totals may exclude sealed records, and some individuals monitored by Alternatives to Incarceration, City of Las Vegas and Henderson jails. Due to this, the remainder of this report will reflect slightly different totals than official totals¹⁰.

Increases or decreases in bookings are not proportionally reflected in the average daily inmate count because many arrestees booked into the jail are only held for a short time and released directly from the booking area. In 2017, misdemeanor bookings comprised 56% of all bookings. However, due to their short length of stay, misdemeanor bookings only comprise 19% of the ADP, many of which were reduced from a charge of greater severity.

¹⁰ 2008-2017 official totals obtained from Records. 2017 ELITE totals obtained on 1/5/18 for bookings with associated charge information.

BOOKINGS



There were 61,599 individual bookings on a total of 171,792 charges. Felony bookings comprised 39% of all bookings, gross misdemeanors comprised 5% and misdemeanors comprised 56% of the bookings. Notable increases in bookings involved: assault and battery, a 17% increase compared to 2016 (1,451 bookings); domestic battery, a 15% increase (983 bookings); obstructive use of sidewalk, a 181% increase (571 bookings); and trespassing, a 19% increase (449 bookings).

The most significant decreases in bookings involved: driving under the influence, a 12% decrease compared to 2016 (548 bookings); and probation violations, which decreased 14% (388 bookings). Note that possession of marijuana bookings decreased 7% (331 bookings) due to its legalization, however, the total number of drug related bookings remained similar to 2016.

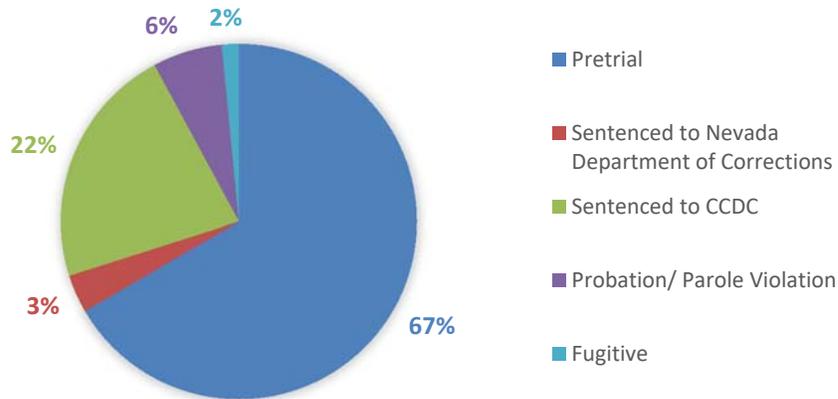
RELEASES

In 2017, there were 61,622 inmates released from custody, a 4% increase compared to 2016. Breakdown of releases by type, ALOS and estimated impact to the ADP are listed below.

Release Type ¹¹	# Releases	ALOS	Est. ADP	% ADP
Bail/Bond Posted	10,066	4.1	11.7	0%
Court Ordered Release	5,284	7	101.1	2%
Detainer Placed	844	45.6	105.5	3%
Dismissed/Case Closed	1003	27.3	75.1	2%
District Attorney Release	2,523	3.7	25.8	1%
Extradition	1,352	31.8	117.6	3%
Miscellaneous	154	31.8	13.4	0%
No Charges Filed	900	5.8	14.4	0%
NV Pretrial Risk Assessment	36	0.9	0.1	0%
OR-Own Recognizance	5,765	14.1	223.4	5%
OR-CIT OR	2,478	0.01	0.9	0%
OR-CCDC OR/Release Priority	3,439	0.5	4.3	0%
OR-Pretrial Services OR	6,287	0.6	10.5	0%
Release to Feds	42	41.1	4.7	0%
Release to Lakes/Stein	302	126.2	104.4	3%
Release to Local Jail	226	22.5	13.9	0%
Release to Mental Health	672	21.8	40.0	1%
Release to NV Dept. of Corrections	4,175	123.2	1,409.5	35%
Release to Parole & Probation	1,001	62.2	170.7	4%
Release to Program	451	70.1	86.6	2%
Sentenced/Fined/Credit Time Served	4,034	14.4	159.4	4%
Statutory Release	2,246	2.6	16.3	0%
Time Served	7,938	62.3	1,354.10	33%
Will Not Extradite	186	16.7	8.5	0%

¹¹ Source: ELITE JO. Average Stay Releases Count.

JAIL POPULATION



AVERAGE DAILY POPULATION (ADP)

In 2017, the ADP¹² of DSD’s facilities increased 3.4% to 4,237.

Listed below is the breakdown of the population by severity of the highest charge:

- Inmates charged with felonies comprised 73% of the population or approximately 3,062 inmates in custody per day.
- Inmates charged with gross misdemeanors comprised 8% of the population, with approximately 352 inmates in custody per day.
- Inmates charged with misdemeanors comprised 19% of the population, approximately 803 inmates per day.

By Status:

- Pretrial - 67% or 2,807 inmates per day
- Sentenced to Nevada Department of Prisons – 3% or 147 inmates per day
- Sentenced to CCDC - 22% or 930 inmates per day
- Probation or Parole Violation only – 6% or 266 inmates per day
- Fugitive – 2% or 65 inmates per day

AVERAGE LENGTH OF STAY (ALOS)

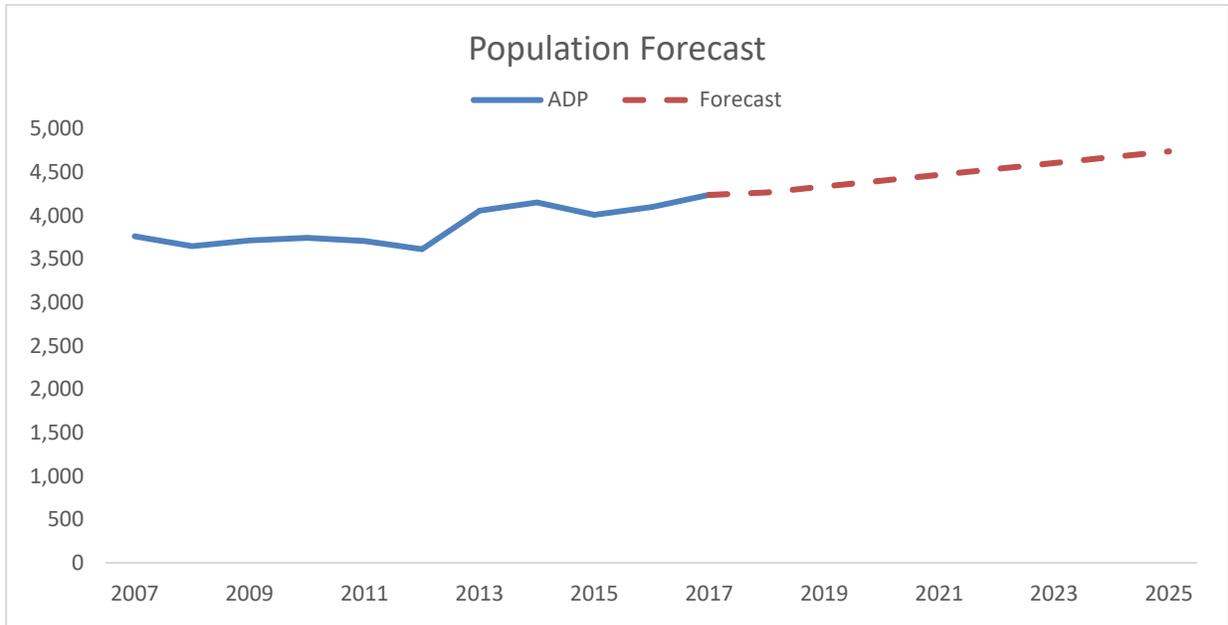
ALOS is the average number of days each inmate spends in custody. It is calculated by dividing the total number of days spent in custody by inmates released during the year by the number of releases for the same period. The overall ALOS of inmates in custody increased 3%, from 24.2 days in 2016 to 24.9 days in 2017¹³.

Days Until Release	2016	2017
0 Days	19%	18%
1 Day	37%	37%
2 Days	49%	48%
3 Days	55%	55%
4-7 Days	66%	67%
Overall ALOS	24.2 days	24.9 days
ALOS if not released in 7 days	67.5 days	70.1 days

¹² ADP information was collected on all inmates monitored by CCDC at 2355 hours on the last day of the month and averaged.

¹³ Source: ELITE KS. Average Stay Releases.

INMATE POPULATION PROJECTION



A conservative evaluation of DSD’s population was conducted of the most current trends between 2008 and 2017, to exclude the extraordinary economic and housing boom in the years prior. Based on the linear trend of DSD’s historical ADP, it is estimated that the inmate population at DSD facilities will increase at a rate of approximately 1.4% per year, or 12% by 2025. This indicates that DSD will require facilities and staffing to safely and securely manage an inmate population of approximately 4,401 by 2020 and 4,552 by 2025. An illustration of the trend line associated with inmate population growth to 2025 is provided below.

The following table details the forecasted inmate population by year and a range within a specified certainty of the expected population growth. For example, if trends continue in the future as they have in the past, we can be 95% certain DSD’s population will fall between 3,956 and 4,846 by 2020, and 4,293 to 5,183 by 2025.

Year	ADP Forecast	95% Range	68% Range
2018	4,266	3,821 - 4,712	4,044 - 4,489
2019	4,334	3,889 - 4,779	4,111 - 4,556
2020	4,401	3,956 - 4,846	4,179 - 4,624
2021	4,469	4,023 - 4,914	4,246 - 4,691
2022	4,563	4,091 - 4,981	4,313 - 4,759
2023	4,603	4,158 - 5,049	4,381 - 4,826
2024	4,671	4,225 - 5,116	4,448 - 4,893
2025	4,738	4,293 - 5,183	4,515 - 4,961

This forecast assumes current trends in law enforcement practices, criminal penalties, prosecutorial practices, crime rates, county population and economic stability will continue in the future as they have in the past. If any major shift occurs from the latest trends, adjustments to the forecast may become necessary.

Historically, DSD has increased its capacity by adding bunks or cots, contracting beds from local agencies, and adding 1,400 beds in the South Tower and 1,080 beds at the NVC. While these increases occurred incrementally over the years, the newly created capacity was reached within months of opening and the addition or removal of bed space may modify the forecast proportionally.

INFORMATION TECHNOLOGIES

The Information Technologies Section (IT) is responsible for computer-based systems used by the DSD. These systems include the databases used to send information internally for accounting, training, staffing, inmate records management and managing the facility. The IT section is required to update hardware and software systems used by the DSD. This section also manages the security systems for the networks and the integrity of data through backup and disaster recovery.

DSD BUSINESS OFFICE

The Business Office of DSD is responsible for budget development and fiscal management of the division's operating, capital and inmate funds. The Business Office maintains records, receipts, logs and audit trails as required by the Governmental Accounting Standards Board. The Business Office also maintains a trust account for each inmate booked into custody. Inmates booked into CCDC may use these funds for services and privileges that require payment by the inmates. Additionally, the Business Office enters vouchers and deposits for the Sheriff's Civil and House Arrest sections, as well as processing various payroll functions on behalf of DSD staff.

SUPPLY SECTION

The Supply Section is responsible for the procurement, warehousing and distribution of janitorial and office supplies, clothing, hygiene and other general supplies for use throughout the DSD facilities. Additionally, the Supply Section manages the procurement, inventory and distribution of police equipment for DSD officers.

In FY16, the Supply Section distributed over \$1.1 million of supplies throughout DSD facilities.

Staff/Operating Supplies	FY2016	FY2017	# Change	% Change
Police Equipment	\$ 50,215	\$ 156,110	\$105,895	210%
Janitorial	\$ 135,066	\$ 146,647	\$11,581	9%
Office	\$ 137,358	\$ 147,640	\$10,282	7%
General	\$ 194,745	\$ 133,633	(\$ 61,112)	(31)%
TOTAL Expenditures	\$ 517,384	\$584,030	\$66,646	13%
Memo: Cost per Employee	\$450	\$487		
Inmate Supplies	FY2016	FY2017	# Change	% Change
Clothing	\$ 169,312	\$ 202,388	\$33,076	20%
Hygiene	\$ 244,868	\$ 261,264	\$16,396	7%
Linens & Mattresses	\$ 224,315	\$ 245,706	\$21,391	10%
TOTAL Expenditures	\$ 638,495	\$ 709,358	\$70,863	11%
Memo: Cost per Inmate	\$191	\$186		

LAS VEGAS METROPOLITAN POLICE DEPARTMENT DETENTION SERVICES DIVISION STAFFING 2017

PERSONNEL DEMOGRAPHICS

In FY 17/18, LVMPD employees assigned to DSD increased by 18, from 1,129 to 1,147.

Employee Type	FY 16/17	FY 17/18	# Change	% Change
Civilian	301	301	0	0
Commissioned	828	846	18	2
Clark County Positions	51	51	0	0
Total	1,180	1,198	18	2

DSD Commissioned Personnel: 77% of the commissioned employees were male and 23% were female. Breakdown by ethnic origin for all commissioned personnel is as follows:

American Indian/Alaskan Native – <1%	African American/Black – 21%
Asian – 9%	Caucasian/White – 48%
Hispanic/Latino - 17%	Two or more races – 4%
Native Hawaiian/Pacific Islander – 1%	

Per the United States Census Bureau, listed below are the race and Hispanic origins of the population of Clark County, NV for V2016¹⁴.

American Indian/Alaskan Native – 1.2%	African American/Black – 12.2%
Asian – 10.3%	Caucasian/White – 43.6%
Hispanic/Latino – 30.9%	Two or more races – 4.5%
Native Hawaiian/Pacific Islander – 0.8%	

¹⁴ The vintage year (e.g. V2016) refers to the final year of the series (2010 through 2016).
Bureau, United States Census. n.d. www.census.gov/quickfacts/fact/table/clarkcountynevada/PST045216

Detention Services Division

Mission

“To set the standard for American jails, through leadership and excellent service, while focusing on the safety of the community, staff members, and inmates.”

Vision

“To be the safest jail in America”

Values

Integrity

Courage

Accountability

Respect for People

Excellence

Operational Goals

Safety of Staff, Security of the Facility, Well-being of Inmates

The Clark County Detention Center is an American Correctional Association (ACA) and National Commission on Correctional Health Care (NCCHC) accredited facility.